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COLCHESTER BOARD OF EDUCATION
Special Meeting

Tuesday, June 24, 2025
5:00 PM
Zoom

MINUTES

BOARD MEMBERS PRESENT : Chair Donna Antonacci, Vice-Chair Christopher Rivers, Secretary Margo Gignac, Alexander Oliphant, Michelle Millington, Rosemary Gignac and Stefanie Tracey-Calash.

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III and Assistant Superintendent Jessica L. Kuckel

OTHERS PRESENT : Director of Educational Operations Andrew Barillari, Human Resources Coordinator Pauline Goetz

1. **MEETING OPENING**
   1.1. Call to Order
   D.Antonacci called the meeting to order at 5:02 PM

   1.2 Roll Call
   D.Antonacci conducted roll call of the Board.

2. **PUBLIC COMMENT**
   2.1. For Public Comments, please see Policy 1120 *Public Comment and Correspondence at Board Meetings*
   None

3. ***CONSENT AGENDA**
   3.1. *Approval of Board of Education 4:45 PM Special Meeting Minutes of June 18, 2025
   Motion by: M.Gignac
   Motion to approve consent agenda items 3.1 through 3.3
   Second: A.Oliphant
   Roll Call: All in favor
   Vote: Motion carried

   3.2. *Approval of Board of Education 6:00 PM Special Meeting Minutes of June 18, 2025
   See 3.1

   3.3. *Approval of JJIS Library Disposal Request
   See 3.1

4. **PRIORITY DISCUSSION / ACTION ITEMS**
   4.1. BA HVAC

Superintendent Sullivan reiterated that, as discussed at the previous meeting, fully air conditioning both the gymnasium and auditorium at Bacon Academy is cost prohibitive. The recommendation is to prioritize air conditioning the gymnasium, as it is used daily for classes and serves as the backup location for graduation in the event of rain. While the auditorium is used for

spring concerts and some fall events, most of its use occurs during the winter months. Long term, additional areas such as the art rooms, shops, cafeteria, kitchen, and either the gymnasium or auditorium will also need to be addressed.

Motion by: M.Gignac
Motion to add the gymnasium to the base bid of the previously approved BA HVAC Project
Second: R.Gignac
Roll Call: All in favor
Vote: Motion carried

5. ***PROPOSED EXECUTIVE SESSION & ACTION ITEMS**

5.1. *Proposed Executive Session for discussion of the Assistant Superintendent's Contract
Motion by: M.Gignac
Motion to move into executive session to discuss items 5.1 and 5.2 and invite Assistant Superintendent Kuckel and Superintendent Sullivan.
Second: R.Gignac
Roll Call: All in favor
Vote: Motion carried

The Board went into Executive Session at 5:14 PM

5.2. *Proposed Executive Session for discussion regarding renegotiating the second Assistant Principal position at Bacon Academy with the Colchester Association of School Administrators.
See 5.1

The Board returned from Executive Session at 6:00 PM

5.3. *Possible Actions Resulting from Executive Session
Motion by: M.Gignac
Motion to set the Assistant Superintendent's salary for the 2025-2026 academic year at $205,713 which reflects the median increase.
Second: M.Millington
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Millington
Motion to authorize the Superintendent to negotiate an MOU with the Colchester Administrators Association to fill the vacant Assistant Principal position at Bacon Academy with a 205 day Assistant Principal position.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

6. **ADJOURNMENT**

Motion by: M.Gignac
Motion to adjourn.
Second: C.Rivers
Roll Call: All in favor
Vote: Motion carried

D.Antonacci adjourned the meeting at 6:03 PM
Respectfully submitted,

AFratoni

Alyssa Fratoni, Executive Assistant to the Superintendent